

<b>Quality Policy</b>		
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Capital Cleaning Service (the 'Organisation') aims to provide high-quality products and services and cost-effective solutions to its customers without compromising the standard of the work carried out.

The Organisation operates a Quality Management System that has gained ISO 9001 : 2015 certification, including aspects specific to its scope of certification.

The management is committed to:

- Develop and improve the Quality Management System
- Continually improve the effectiveness of the Quality Management System
- The enhancement of customer satisfaction.

The management has a continuing commitment to:

- Ensure that customer needs and expectations are determined and fulfilled with the aim of achieving customer satisfaction.
- Communicate throughout the Organisation the importance of meeting customer needs and all relevant statutory and regulatory requirements.
- Establish the Quality Policy and to set Quality Objectives at relevant functions, levels, and processes.
- Ensure that the Management Reviews set and review the Quality Objectives, and report on the internal audit results as a means of monitoring and measuring the processes and the effectiveness of the Quality Management System.
- Ensure the availability of resources.

All personnel understand the requirements of this Quality Policy and abide with the contents of the Quality Management System.

The Organisation constantly monitors its quality performance and implements improvements when appropriate.

This Quality Policy is regularly reviewed to ensure its continuing suitability.

Copies of the Quality Policy are made available to all members of staff and to relevant interested parties.

Date of Issue: 29/10/2020	Job Title: Accounts & Operations Coordinator
Date of Last Review: 06/12/2023	Print Name: Alison Offerdal
Date of Next Review: 06/12/2024	Signed: <i>Alison Offerdal</i>

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